

Scheduling your wedding at Hope:

- Contact the church office during regular hours to set an appointment to meet with one of our pastors. No wedding date can be confirmed until the office receives the approval from the pastor involved.
- Normally our pastors begin pre-marriage counseling 3 to 4 months prior to the ceremony, as they require a minimum of 4 sessions.
- As a part of the pre-marriage counseling, our pastors require each couple to take a "Prepare/Enrich" online inventory.
- All fees (see the schedule below) must be paid prior to the ceremony.
- If you are using a wedding 'director,' she/he must contact the pastor prior to the rehearsal.
- The marriage license must be in our office 3 days prior to the ceremony.
- You are responsible for your organist from our list of approved organists.

Miscellaneous:

- Hope is a smoke-free facility.
- Alcohol *may only be served* as a champagne toast to those of legal age.
- The bridal couple will provide all candles, bulletins and flowers.
- No rice or birdseed may be thrown on the property.
- The bridal party is responsible for the removal of all decorations following the service.
- All music and readings used must be approved by the pastor.

Schedule of Fees:

Note: Checks for the facilities are payable to Hope Lutheran Church and must be received by our office prior to the ceremony. The organist, pastor, and custodian must be paid directly to those people on the day of the wedding. Member fees require that either bride or groom (or both) is currently an active member of Hope Lutheran Church.

<u>FACILITY FEE</u>	<u>MEMBER</u>	<u>NON-MEMBER</u>
Sanctuary	no fee	no fee
Fellowship Hall/Kitchen	no fee	\$300
Media/sound tech (Required if there is any use of media, powerpoint or sound system)	\$50	\$50
Custodian	\$ 50	\$50 (payable to _____)
Organist (basic) (Accomp. soloists)	\$200 \$240	\$200 (payable to _____) \$240
Pastor	Honorarium	\$300